

# SUMMIT CHRISTIAN ACADEMY • DROP-OFF / PICK-UP VEHICLE PROCEDURES



## EARLY LEARNING CENTER

- Drop-off from your vehicle 7am-9am
- SELC Staff will escort children to class.
- Use ProCare app to sign your child in and out.
- Do not drive under the awning unless it's raining.

## ELEMENTARY STUDENTS (K-4TH)

- Drop-off and pick-up in designated spaces only.
- Elementary drop-off and pick-up happens in front of the elementary building.
- Elementary children may only exit vehicles within the area lined with lime green parking cones.
- Please encourage children to exit on the passenger side of the vehicle.
- Please do not block crosswalks.
- Please be patient while waiting your turn in line.
- Please limit conversations with staff so we can keep the line moving.

## SECONDARY STUDENTS (5TH-8TH)

- Drop-off and pick-up in designated spaces only.
- Secondary drop-off in the gymnasium parking lot.
- Please enter the Summit Campus from Commercial St.
- Do no stop in front of the gymnasium or allow students to exit a vehicle in front of the gymnasium.

## QUESTIONS?

Contact Dr. Lori Kelly  
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