

Summit Christian Academy

Medication Procedures

Medication at School

- Summit encourages medications to be administered before or after school, if possible.
- Medication authorization forms can be found on our school website and are also available in the front office.
- Prescription medication must be sent with a completed medication authorization form which includes the physician's signature and instructions.
- A new medication authorization form is required every school year.
- A new medication authorization form is also required for **all new** medications. This includes both prescription and over-the-counter medication.
- Any changes including the dose or frequency of a medication will require a new authorization form.
- Over-the-counter medications will not be given longer than a two-week period without a written statement from the physician.
- Please send a new and unopened container when sending over-the-counter medication.
- Medication must remain in the properly labeled pharmacy or original over the counter container.
- When sending prescription medication please make sure the **label is intact** and the medication is in the **original container, box, etc.**
- Students are permitted to self-carry emergency medications in 6th grade and older. Please see the medication authorization form for further information.
 - Students who self-carry and self-administer; asthmatic, diabetic and other emergency medication must first have a completed medication authorization form signed by the physician.
 - If possible, please provide backup medications for all self-carry medications to be stored in the nurse's office.
- Bringing medication to school and end of the year pick up:
 - The parent/guardian is responsible to have medication delivered directly to the school in a properly labeled original container.
 - Please do not send medication to school with your child in their backpack!
 - All unused medications must be picked up by the end of the school year.
 - Unless your child has permission to self-carry their medication, the school cannot allow them to bring medication home.
 - Please make arrangements to pick up your child's medication.
 - All remaining over-the-counter medications will be discarded if not picked up.

Thank you in advance for your cooperation. We are honored to care for your precious children!

SCA Nurses

Shelley Stemple, RN

April Rinner, MSN, RN

