



8/10/23

Dear Summit Parents,

We are excited about the upcoming arrival of our Summit Eagles on both campuses on Thursday, August 17, 2023, as we kick off the 2023-2024 school year. Our main priorities continue to include upholding our academic standards, providing an exceptional educational experience, nurturing a supportive environment, and maintaining a discipleship plan firmly grounded in biblical principles.

Here are key dates and essential information:

**Meet the Teachers Come & Go - Tuesday, August 15 - Both Campuses**

- During the Come and Go, students may proceed directly to their new room.
  - 2:00-3:30 pm
  - 5:00-6:30 pm
- Elementary students (Kindergarten-fourth grades) will receive an email from their homeroom teacher Tuesday morning, August 15.
- Intermediate students (Fifth-eighth grades) will receive an email including their schedules by Tuesday morning, August 15.  
High School students (Ninth-twelfth grades) will receive an email including their schedules by Tuesday morning, August 16. Meet the Teachers at the High School will include book pick up.

**First Day of School - Thursday, August 17** (Note: We will give parents the option to walk their children to class on the first day of school. Elementary and intermediate parents should park in the east parking lot and use the crosswalk. Limit your classroom visit to 10 minutes, please.)

- Kindergarten begins at 8:15 am with dismissal at 3:00 pm - Rose District Campus
  - Annual Boo-Hoo Breakfast for Kindergarten parents begins after drop-off in Rose District Auditorium on August 17th.
- First - eighth grades begin at 8:15 am with dismissal at 3:15 pm - Rose District Campus
- Ninth-twelfth grades begin 8:30 am with dismissal at 3:30 pm - South Campus (101<sup>st</sup> & Olive)

**Drop-off and Pick-up Vehicle Procedures**

- Please review our drop-off and pick-up procedure document. <https://bit.ly/3JxJuCC>

**Calendars** <https://summit.school/calendar>

- Summit has a live web calendar to help you keep up with all of our school activities and events. We will be updating this over the next few days and adding to it throughout the year.
- Athletics is a subset of the main calendar, but you can quickly view Intermediate and High School athletic events at <https://summit.school/athletic-calendar>
- Lunch Calendar - at the end of each month, we will release the next month's lunch menu on our website. Bookmark this page for quick reference - <https://summit.school/lunch/>
- Individual class calendars may come through your child's elementary teacher, or for most older students, on CANVAS.

**Three Apps for Your Phone**

There are three mobile apps that we recommend parents and older students download to help navigate the school year - Canvas for academics; GoFan for athletics; and the Summit App for school news, information, and much more! Links to these apps can be found here: <https://summit.school/summit-apps>

**Tech Support Questions**

Our tech team is available to answer your questions via email. Send your questions to [support@summit.school](mailto:support@summit.school).

### **Summit Text Messages**

Summit uses FACTS to send out text messages throughout the year. If you aren't receiving messages from SCA, email the office at [office@summit.school](mailto:office@summit.school) to make sure your phone number on file is current.

### **BYOD 5th-12th Grades**

Under the Bring Your Own Device program, students in grades 5-12 are expected to bring their own Windows or Apple laptop to school each day. These laptops – for which we provide antivirus software – expand our students' learning potential, equipping them with tools to enhance research, study, and collaboration. This personal computing device needs to meet the Device Specifications recommended by the school and the link below will provide these details.

- Device Requirements - <https://summit.school/technology/>
- Device Setup and Software information - <https://summit.school/computers>

**\*\* Make charging your laptop part of your nightly routine.**

Students are required to have their laptop charged and ready for class use each day.

### **Computer Purchase Program**

If your family ordered a laptop through our computer purchase program, that device is now ready for pickup. Please visit the Rose Campus attendance office (main lobby) between 9am and 3pm beginning on Friday, August 11.

### **Canvas** <https://summit.school/canvas/>

Summit utilizes the learning management system Canvas. Parents are encouraged to log in to monitor their child's grades throughout the year. Canvas also has a parent app that is highly recommended. Use the link above to learn to access canvas. New families may need to wait a few days for Canvas accounts to be accessible.

### **Downloads Available**

- The dress code, supply list, and calendar are attached in PDF files for your convenience. These items are also available on our website at <https://summit.school/current-families/>
- The school calendar can be accessed at <https://summit.school/calendar/>

### **Summit Spirit Wear and Uniform Hoodies**

Summit spirit wear may be worn on the last day of each week. We are excited to offer all new hoodies and t-shirts this year throughout our school spirit store. Initial sales will only be available in person at Meet the Teacher (both campuses). Online sales will begin later this month. All in-person sales will have the option to pay by credit card or place the order on your school FACTS account. Clothing charges to your FACTS account must be paid by December 1.

To clarify a common question, please know that only items purchased from the school spirit store, athletic department, or school-sponsored clubs may be worn during the school day. Homemade or alternative vendor clothing would be considered a dress code violation.

### **Security Camera Upgrades**

The Assembly church and school board have taken significant steps to enhance security measures across our school and church campuses. Alongside the existing 110 security cameras on our high school campus, we have installed over 200 cameras at our Rose District campus this summer. These high-definition cameras provide school administrators with the capability to monitor various areas, including parking lots, playgrounds, interior and exterior doors, hallways, auditoriums, and classrooms. The new security system, installed by Advance Alarms, operates on an independent closed-circuit network within our facilities. We deeply appreciate the ongoing support and investment in our school from the board.

### **The Assembly**

Summit Christian Academy operates as a ministry under The Assembly at Broken Arrow. The establishment of our school in 1987 by the church aimed to address both the academic and spiritual needs of families within our community. The existence of Summit is entirely thanks to the generous support and dedicated leadership provided by our parent church. I extend my gratitude to Pastor Ron Woods and our board members for their consistent and unwavering support. If you haven't found a church community yet, we invite you to join us for worship. Our weekend service schedule includes Saturday night at 6:00 pm at the Rose (elementary/intermediate) Campus, and Sundays at 9:00 am and 10:45 am at the South (high school) Campus. For more information, please visit <https://theassembly.org>.

## **Student and Faculty Dedication – Saturday, August 19 or Sunday, August 20**

The Assembly sets aside a weekend to celebrate educators and pray over SCA students each year. Summit families are encouraged to attend one of the services on either Saturday, August 19, 6:00 pm at The Assembly's Rose District or Sunday, August 20, 9:00 or 10:45 a.m. at The Assembly's South Campus.

### **Contact Information**

With so many new families joining us this year, I am including a list of commonly requested contacts below. I hope you find this information helpful.

Thank you for partnering with Summit Christian Academy for the 2023-2024 school year. Please join us in praying for our students, teachers, and administration as we continue to seek God's wisdom, direction, and provision for the 2023-2024 school year. I look forward to seeing our students and SCA families. If you have any questions, call the office at 918-251-1997 or email at [dgiddens@summit.school](mailto:dgiddens@summit.school)

Together in His Service,

Dan Giddens  
Summit Christian Academy  
Superintendent

### **School Contact Information**

Elementary/Intermediate  
200 E. Broadway Ave.  
Broken Arrow, OK 74012

High School  
3500 W. New Orleans St.  
Broken Arrow, OK 74011

Summit Park  
13852 S Garnett Rd  
Bixby, OK 74008

School office phone (both campuses): 918-251-1997

School office fax (both campuses): 918-251-2831

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*If your question or request is not urgent, we kindly request that you first send an email, and our team will reply to you as quickly as possible. If you need immediate assistance, call the school office.*

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### **School Administration Contacts**

- Dan Giddens, Superintendent – [dgiddens@summit.school](mailto:dgiddens@summit.school)
- Donna Gradel, Dean of Academic Development and Innovation – [dgradel@summit.school](mailto:dgradel@summit.school)
- Lori Kelly, Ph.D., Elementary Principal and ELC Executive Director – [lkelly@summit.school](mailto:lkelly@summit.school)
  - Amy Opperud, Admissions and Executive Assistant – [aopperud@summit.school](mailto:aopperud@summit.school)
- Rosie Ashworth, Intermediate Principal – [rashworth@summit.school](mailto:rashworth@summit.school)
  - Gina Bistline, Intermediate Assistant – [gbistline@summit.school](mailto:gbistline@summit.school)
- Kevin White, High School Principal – [kwhite@summit.school](mailto:kwhite@summit.school)
  - Diane Rogers, High School Assistant – [drogers@summit.school](mailto:drogers@summit.school)
- Marc Langebartels, Athletic Director – [mlangebartels@summit.school](mailto:mlangebartels@summit.school)
- Jason Berry, Executive Pastor, Communications – [jberry@summit.school](mailto:jberry@summit.school)
- Mark Nguyen, IT Support – [mnguyen@summit.school](mailto:mnguyen@summit.school)
- Angel Slingerland, Finance and Bookkeeping – [aslingerland@summit.school](mailto:aslingerland@summit.school)
- Shelley Stemple, School Nurse – [sstemple@summit.school](mailto:sstemple@summit.school)
- April Rinner, School Nurse – [arinner@summit.school](mailto:arinner@summit.school)
- Kristen Wright, Food Services Director – [kwright@summit.school](mailto:kwright@summit.school)

### **General Contact Information**

- School office – 918-251-1997 – [office@summit.school](mailto:office@summit.school)
- Computer/Software Support – [support@summit.school](mailto:support@summit.school)
- Spirit Store Question – [orders@summit.school](mailto:orders@summit.school)
- All staff emails are first letter, last name @summit.school